

order form

client information

company / name, first name if company:	
contact person	
street, house no.	
ZIP code, town	
country	
email	
telephone	
customer no. (if available)	
offer no. (if available)	

delivery address (if not the same as client address)

company / name, first name if company:	
contact person	
street, house no.	
ZIP code, town	
country	
email	
telephone	

document details

description of document	qty.	country of issuance	country of usage	language of translation

See our prices at: www.apostille-service.de/en/prices.html.

mode of shipment

<input type="checkbox"/> regular mail (registered)	The shipment by registered post inside Germany is included in the authentication fee. The price for other modes of shipment can be seen under: www.apostille-service.de/en/apostille-prices.html .
<input type="checkbox"/> DHL Express	

payment method

<input type="checkbox"/> on account	only german business customers
<input type="checkbox"/> direkt debit	only german bank accounts
<input type="checkbox"/> bank transfer	sending of the invoice upon completion of the authentication – shipment of the documents upon receipt of the invoice amount
<input type="checkbox"/> cash on deliv.	only if delivery address is in Germany
<input type="checkbox"/> credit card	sending of the invoice upon completion of the authentication together with a link via e-mail to proceed the payment - shipment of the documents upon receipt of the invoice amount
<input type="checkbox"/> PayPal	sending of the invoice upon completion of the authentication together with a link via e-mail to proceed the payment - shipment of the documents upon receipt of the invoice amount

direct debit authorisation Note: only possible with german bank accounts!

I / We give hereby RCL Service the revocable authorisation to debit invoice due from my bank account.

account holder		account no.	
bank		bank code	
place, date		signature	

placement of order

place, date		signature	
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By affixing the signature, the terms and conditions of RCL Service are accepted (see: <http://www.apostille-service.de/en/terms.html>).